



## Greenwood Friends School Admissions Welcome

*Welcome to Greenwood Friends School!*

**When you walk into Greenwood Friends School, you feel at home at school.** Our open spaces, our engaged students, and our welcoming community all reach out to let you know that you have come to a unique place to learn. With strong core academics and integrated art, music, and foreign language enrichments, Greenwood teaches children to think critically, work collaboratively, and communicate confidently.

Over the years, we have developed an **admissions process** that reflects our emphasis on communication and collaboration. Our goal is to become well acquainted as we move through the process to be sure that the style, substance, and mission of our school are a good match for you and your student. I encourage you to ask questions throughout the admissions process of all the people at Greenwood that you meet; faculty, staff, students, and parents each have a unique perspective on the work we do here and their thoughts will no doubt give you important insights into this community of learners.

Thank you for your interest in Greenwood. We look forward to getting to know you better!

Dr. Portia Brandt  
Head of School



## Greenwood Friends School Admissions Process & Timeline

- 1. School Tour & Family Visit** - A family wishing to enroll a student typically tours the school, meets with the Head of School, and receives an Admissions Application either at the school or from the website.
- 2. Submit an Application** - The family completes the application to describe their child and submits it to the school. The school will confirm receipt of the application.
- 3. Student Classroom Visit & Screening** – The school will coordinate a classroom visit for the child and the parents will complete the Health Information for Half-Day Visit form in preparation for the child's visit. During the classroom visit, conversation, observation, and a brief screening for age-appropriate skills takes place. If a family applies in the summer, arrangements will be made for the teacher to meet and assess the student.
- 4. Tuition Assistance** - All families regardless of financial circumstances must complete the TADS on-line tuition assistance application. This process will ensure that families receive appropriate discounts and tuition reductions that we offer from time to time. Refer to the form “Tuition Assistance Process.”
- 5. Notification & Enrollment** - Families will be notified as soon as possible once an Admissions decision has been made. When a student is accepted, families receive a contract listing any tuition assistance award and other discounts. To confirm enrollment, you must sign the enrollment contract and submit it with the non-refundable deposit which is credited towards tuition. Typically, families have until mid-March to accept or decline admission, although GFS continues to accept applications throughout the year providing space is available. Please note that payment of the tuition deposit ensures a place for your child at Greenwood Friends School.
- 6. Forward Student Records** (for new students entering Grades 1-8) – GFS will provide a Records Release Form to your child’s current school. GFS will also alert your home school district of transportation that they can provide your child.
- 7. School Forms & Information** - At the beginning of the school year, enrolled families will receive a packet of school forms (emergency contacts, grandparent day information, etc.) to complete and return to GFS. A school community directory will be issued to enrolled families in September.
- 8. Welcome Events** – In August, all enrolled families are invited to an End of Summer Picnic to meet and greet each other. In September, a Parents Back-to-School Night orientation is held for ‘parents only’ to hear from teachers and the Head of School about the plans for the year.



# Greenwood Friends School Admissions Application

- To enter Pre-K, children must be age three by September 1 and fully potty-trained.
- To enter Kindergarten, children should be five years old by September 1.
- If you would like your child to attend Greenwood Friends School, please refer to the Admissions Process & Timeline letter for the specific steps required.
- Please complete and return this application to the school by mail, email, or drop-off at the office.

**Date application submitted:** \_\_\_\_\_ **Anticipated Enrollment Date:** \_\_\_\_\_

**Child's Name:** \_\_\_\_\_

**Nickname:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Gender:** Girl \_\_\_ Boy \_\_\_ Non-binary\_\_\_

**Applying for - Please check one:**

**Preschool (child must be age 3 by September 1 and fully potty-trained):**

**5 Day Option:** Monday through Friday

**Kindergarten**

**Grades 1 – 8 - Anticipated Grade Level in Entry Year at GFS:** \_\_\_\_\_

Child's current grade placement: \_\_\_\_\_

**By completing the following information, you are giving us permission to contact:**

School last attended: \_\_\_\_\_

School's address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

School's Phone: \_\_\_\_\_

**Greenwood Friends School**  
**Admissions Application**  
Page 2

**Child's Name:** \_\_\_\_\_

**Parent or Guardian #1:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Workplace: \_\_\_\_\_

**Parent or Guardian #2:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Workplace: \_\_\_\_\_

**School district of Child's residence:** \_\_\_\_\_

**Transportation – only for Grades K\* through 8** – Will the student require van transportation if it is provided by your home school district? Yes \_\_\_\_\_ No \_\_\_\_\_ Not Sure \_\_\_\_\_  
\*Kindergarten students must be age 5 by September 1 to qualify for transportation.

**County of Child's residence:** \_\_\_\_\_

**Why do you want your child to attend Greenwood Friends School?**

Greenwood Friends School  
Admissions Application  
Page 3

Child's Name: \_\_\_\_\_

**Briefly describe your child (you may use the back of this form):**

- As you see your child, what areas seem to be developing as her or his greatest assets?
  
- Greatest needs?
  
- Please provide a brief estimation of how your child responds to learning situations (in school, if applicable) - highly motivated, needs encouragement, etc.
  
- Briefly comment on your child's development in the area of peer relationships.
  
- Are there particular circumstances such as illness, physical limitations, reading difficulties, etc., that have affected and may continue to affect her or his performance?  
If yes, please give brief details.
  
- Has your child had remedial instruction and/or psychological evaluation or counseling? If yes, please give brief details.

Greenwood Friends School  
Admissions Application  
Page 4

**Child's Name:** \_\_\_\_\_

There are many opportunities for parents to serve on committees and perform volunteer work for the school. According to your interests, hobbies, vocation and expertise, please let us know your preferences:

Representatives of Greenwood Friends School have my/our permission to contact my child's current school representative and/or teacher(s) for information concerning his/her academic, social, emotional, and intellectual development.

Signature(s) of Parent(s) or Guardian(s)

\_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_

Please return the completed Admissions Application to the school by mail, email, or drop-off at the office. We will notify you of receipt and confirm the next steps. Thank you for your interest in Greenwood Friends School.



## Tuition Assistance Process

Greenwood Friends School employs the services of TADS (Tuition Aid Data Services) to process tuition assistance applications electronically for families of our students.

TADS provides eligibility processing to over 500 independent schools (including many Friends schools), using secure, encrypted data. They have worked with us to customize their formulae to reflect the philosophy and values of our school in order to determine eligibility. Their knowledgeable support staff is accessible by email, phone, and live Web interaction to help parents with any questions that arise during the application process; we have found them to be very accommodating and helpful.

The TADS service will provide objective and informative data to Greenwood's Finance Committee, who will make all final award determinations. This process is completely confidential. TADS will indicate which supporting documents are required, and they will contact you if anything is missing. You also have the opportunity to provide explanations of your family's special circumstances, as needed. In families with divorced or separated parents, each parent should complete an application.

TADS charges a modest fee which can be paid online, via their secure website. If this fee is a hardship, Greenwood will waive the fee upon request.

**Priority for tuition assistance will be given to applications completed on-line before May 1 through the TADS application process. However, applications are accepted throughout the year.**

We expect that this process will help us to continue distributing all available funds in an equitable manner and meet the needs of as many Greenwood families as possible. It is our mission-driven goal to provide tuition assistance to families who are committed to a Friends education for their children when funds are available.

**To determine eligibility apply here : [TADS Portal](#)**

**Or go to - <https://sssandtadsfa.force.com/familyportal>**

# Greenwood Friends School

## Tuition Rates for 2024-2025

	Tuition	Student Services Fee	Total Due <sup>^</sup>
Pre-K - 5 full days	\$7,500.00	\$550.00	\$8,050.00
Kindergarten – 3 <sup>rd</sup>	\$12,500.00	\$765.00	\$13,265.00
4 <sup>th</sup> – 8 <sup>th</sup>	\$12,500.00	\$915.00	\$13,415.00

<sup>^</sup>A non-refundable \$250 deposit will be due in conjunction with a completed Enrollment Contract.

---

Students are eligible to receive a scholarship if their household’s annual taxable income (gross) meets the DCED income threshold limits (see below). These numbers can also be multiplied by 1.5 if an attending child qualifies for any special needs or learning modifications.

Eligibility is confirmed ONLY AFTER the TADS (Financial Aid application) process has been completed.

**DCED income thresholds for the 2024-25 school year:**

- 1 dependent = \$127,532 or less (\$191,298 w/ special needs multiplier)
  - 2 dependents = \$146,620 or less (\$219,930 w/ special needs multiplier)
  - 3 dependents = \$165,708 or less (\$248,562 w/ special needs multiplier)
  - 4 dependents = \$184,796 or less (\$277,194 w/ special needs multiplier)
- (add \$19,088 for each dependent thereafter)