

Greenwood Friends School Job Description

Position Title	Substitute Teacher
Employment Type	\$90 per diem when called
Reports to	Head of School

Position Summary

In the absence of the regular classroom teacher, the substitute teacher is responsible for the continuation of all learning activities in the classroom. A spirit of cooperation, sharing, kindness and respect is expected at all levels.

Duties & Responsibilities

- Effectively implement instructional plans left by the teacher
- Effectively communicate with students and establish a positive climate
- Maintain classroom discipline

Qualifications

- Previous experience in a classroom setting required
- Bachelor's degree preferred.
- Clearances related to child abuse & criminal background
- Current First Aid and Mandated Reporter Training certification preferred

Physical Demands

- Ability to lift 25 pounds
- Flexibility with work hours required
- Ability to work outdoors in various weather conditions